## MEMORANDUM DEPARTMENT OF PLANNING, CONSERVATION AND DEVELOPMENT

**TO:** Town Clerk

FROM: Michiel Wackers, AICP, Director of Planning, Conservation and

Development

**DATE:** October 29, 2015

RE: Cancellation of P&Z meeting of November 11, 2015

Please be advised that the meeting of the Planning and Zoning Commission scheduled for Wednesday, November 11, 2015, has been cancelled because of Veteran's Day. There will be a special meeting on Wednesday, November 18, 2015.